

# *VTCT level 3 certificate*

## ***VTCT Assessor training***

### *Course delivery*

The course will be delivered by an experienced Internal Verifier

**[www.dare-salon.com](http://www.dare-salon.com)**

### **Course overview**

The course involves initial training over two days during which the qualification will be explained in detail. You will explore how the evidence for your Assessor qualification will be collected and presented. Following the training you will work independently to gather the evidence required with tutor support and follow-up assessment.

### **Course content**

- Assessor cycle and how do we assess?
- Questioning skills, SMART targets
- Ensuring validity, reliability, authenticity, sufficiently and accuracy of assessment
- Recognition of Prior Learning–RPL
- Questioning skills
- Assessment planning, tracking and reviewing with groups and individuals

- Holistic assessment and supplementary evidence
- Portfolio development
- Code of conduct, appeals procedure and supporting quality assurance requirements

### **Qualification gained**

VTCT Level 3 Certificate in Assessing Vocational Achievement (AG30202)

### **Course duration**

Two initial days training followed by up to a maximum of three months to gather evidence, complete the assessments and present your portfolio of assessment.

### **Who the course is for?**

This course is for educators at new or existing VTCT centres who need to become a qualified assessor in order to assess NVQ and/or VRQ qualifications.

### **Entry requirements**

- Hold either level 2 and level 3 NVQ or VRQ qualifications or equivalent, plus sufficient relevant industrial experience that is current and appropriate to the unit(s) of the NVQ or VRQ you are intending to assess.
- Have substantial industrial experience that is current and appropriate to the unit(s) of NVQ or VRQ you are intending to assess.

### **How is the course Assessed?**

The course will be assessed through a combination of written work, one practical observation and submission of a portfolio of evidence. As some of the evidence for your IQA Internal Verifier qualification will be gathered remotely, you will ideally have the following technology available to you:

- A computer
- Access to the internet, Skype and a webcam
- Access to a flip cam/video/smart phone or camera for evidence gathering

### **Progression and business opportunities**

On successful achievement of the qualification you will meet the quality assurance criteria necessary to assess NVQ, SVQ and VRQ qualifications. With experience you will be able to progress to undertaking a qualification to enable you to carry out the role of internal verifier.

### **Cost**

£495 for the qualification registration, training, tutor support over the three months period, assessment and certification.

### **How to book**

Please complete the online enrolment form or call course bookings on + 44 (01992) 807861 to arrange payment in advance to secure your place. You will also need to complete the course registration form and return this to [info@dare-salon.com](mailto:info@dare-salon.com) prior to course commencement.